

GRADE 9 ENGLISH LANGUAGE ARTS (ELA 10F)
TERM CONTRACT TEACHER - REMOTE

External Contractor Ad: 200-26-003

OVERVIEW OF OPPORTUNITY

Manitoba First Nations Education Resource Centre (MFNERC) Inc. invites certified Manitoba teaching professionals with experience and excellent subject knowledge of the Manitoba Grade 9 English Language Arts 10F to apply for a remote teaching contract opportunity with the Centre's accredited school, Wapaskwa Virtual Collegiate (WVC).

Enrolled students will log in to the online learning environment from their various Manitoba First Nations locations (schools and home-based) for the upcoming semester.

WVC has previous year's versions of the course, with plenty of content and subject matter available in the learning environment. The contract teacher will have editing permissions to progressively release content while following the general content setup, guiding and facilitating learning through to the end of the semester.

A Statement of Work, including a payment schedule, will need to be completed to formalize the arrangement.

CONTRACT DETAILS

- Duration: From Wednesday, April 1, 2026, to Tuesday, June 30, 2026, with the last date of live teaching on Thursday, June 19, 2026.
- Commitment: One hour per weekday, Monday through Friday, excluding any stat holidays, Good Friday, Easter Monday, and Victoria Day as well as other days identified in the WVC calendar as non-instructional (April 17, May 6 – 8, and June 22) and adhering to the agreed-upon schedule for a daily teaching commitment (tentatively scheduled class is from 10:00 a.m. to 11:00 a.m.).
- Location: Remote – must have dedicated home workspace.

SPECIFIC RESPONSIBILITIES

- Review and assess the accuracy of developed content, providing necessary revisions to the lesson content, instructional materials, and assessment to enhance quality;
- Conduct daily live online lessons in the online learning environment using the integrated web conferencing platform at the indicated time (10:00 am – 11:00 am)
- Implement effective instructional tasks related to unit planning, ensuring alignment with curriculum objectives and learning outcomes;
- Support students in addressing inquiries and concerns and offering guidance on course content;
- Complete administrative tasks such as maintaining accurate and up-to-date student records for attendance, assignment & test feedback, and communicating student learning deadlines for the formal reporting periods (midterm and final report cards) and informal reporting as needed;
- Foster a positive and inclusive online learning environment to enhance student engagement and success.

QUALIFICATIONS, EDUCATION & EXPERIENCE

- Bachelor of Education with a valid and current Permanent Professional Certificate from the Manitoba Professional Certification Unit;
- Prior teaching experience in the curricular field or subject area;
- Previous experience working with First Nations students;
- The ability to speak a First Nations language is an asset;
- Strong oral, written, and online communication skills;
- Ability to complete thorough and accurate work;
- Experience with instructional design and educational technology is an asset;
- Ability to manage time effectively.

ADDITIONAL INFORMATION

Criminal Record and provincial Child Abuse Registry: External contractors are required to provide clear checks completed recently.

Contractor Status: External contractors are not employees of MFNERC and shall be responsible for their own tax obligations, insurance, and equipment. Contractors will be responsible for their work location and setup.

Statement of Work: The contractor will be directly involved in developing the Statement of Work (SOW) for the contract, collaborating with the administrative team to outline the project scope, deliverables, and timelines. This collaborative approach ensures that the course content aligns with the goals of the Wapaskwa Virtual Collegiate.

Ownership of Content: All course content developed under this contract will be the property of MFNERC, and the contractor shall not retain any rights to the materials created during the project.

If interested, submit a résumé and a brief cover letter, outlining and confirming your ability to teach remotely from your home or home office. The closing date of the Contractor Ad is by 4:00 p.m. on **March 31, 2026**, to:

Allison McDonald, Director of Organizational Management & Technology
Manitoba First Nations Education Resource Centre Inc.
200-1090 Waverley Street, Winnipeg, Manitoba R3T 0P4
Email: allisonm@mfnerc.com | Fax: 204-477-4314

We thank all who apply; however, only those selected to discuss further and develop a Statement of Work will be contacted. Preference will be given to qualified First Nations applicants, who are asked to self-declare on the application. All applicants must be entitled to work in Canada. Incomplete applications will not be considered. No phone calls will be accepted.

Please visit our website www.mfnerc.org or scan the QR code for other MFNERC Employment Opportunities:

