

INSTRUCTIONAL RESOURCE DEVELOPER - ANISHINAABEMOWIN

Job Ad: 400-26-009

POSITION OVERVIEW

The Instructional Resource Developer functions as a team member to develop instructional resources in collaboration with First Nations educators. The Instructional Resource Developer will be guided by the philosophy of lifelong learning with languages and cultures as the foundation for all instructional resource development and capacity development activities. The developer will ensure that the projects identified by First Nations are connected to the First Nations Education Framework (FNEF) and the provincial outcomes. The Instructional Resource Developer will work as part of the assigned Language Area Team and Specialty Area Team on the planning and development of instructional resources.

SPECIFIC RESPONSIBILITIES

- Work as part of a language or area specific team, or as directed by the Coordination Team to develop curriculum and instructional resource materials, and other supporting documents in response to the proposals submitted by First Nations;
- Assist in the development of First Nations land-based teacher guides;
- Review and recommend culturally-relevant resource materials for First Nations students;
- Assist with the development of new resource materials for First Nations students including curriculum guides, unit or lesson plans;
- Provide guidance to publishing on the concepts/graphics visualized for document content;
- Follows processes and adheres to curriculum guidelines, standards and best practices;
- Uses computer and web-based based tools (proprietary editing tool and templates to be provided) in the development process; and
- Support planning and research activities pertaining to instructional resource development

QUALIFICATIONS, EDUCATION & EXPERIENCE

- Bachelor of Education Degree with five or more years teaching and experience, or equivalent combination of education and experience;
- Experience with curriculum design, awareness of the Manitoba provincial curriculum frameworks and implementation guides is an asset;
- Must respect the philosophy that the answers are within each First Nation and each First Nation is distinct;
- Knowledge and experience in:

- Writing curriculum, classroom lesson and unit plans/, tests, study aids. Etc.;
- Computer software and able to search web-based resources;
- Learn language software or participate in training and/or courses relating to language technology software;
- Experience working with First Nations in the field of education;
- Ability to deal with highly confidential and sensitive matters;
- Demonstrated organizational, oral and written communication, interpersonal and presentation skills;
- Computer proficiency required;
- Ability to deal with highly confidential and sensitive matters;
- Provide a satisfactory clearance of criminal record and provincial child abuse registry checks;
- Valid driver's license and reliable transportation and ability to travel;
- Ability to work independently and as a member of a team of professionals

Interested applicants are invited to submit their resume and cover letter (please state position title, quoting *Job Ad #*), along with (3) professional reference listings (including recent employer reference) to:

Human Resources
Manitoba First Nations Education Resource Centre Inc.
2-1100 Waverley Street, Winnipeg, Manitoba R3T 3X9
Email: employment@mfnerc.com | Fax: 204.942.2490

Preference will be given to qualified First Nations applicants and are asked to self-declare on application. Incomplete applications will not be considered. No phone calls will be accepted. Successful candidates must provide satisfactory criminal and child abuse registry checks.

Please visit our website www.mfnerc.org or scan QR code for complete MFNERC Employment Listing:

