



Job Posting

Cultural Service Provider – Children and Youth

Temporary Position

About SERDC:

Southeast Resource Development Council (SERDC) is a dynamic Indigenous-led non-profit organization that focuses on the needs of our member communities. We strive to make a meaningful impact by supporting our people through on and off-reserve programs and services.

We serve eight member communities consisting of Berens River First Nation, Brokenhead Ojibway Nation, Bloodvein River First Nation, Black River First Nation, Hollow Water First Nation, Little Grand Rapids First Nation, Pauingassi First Nation and Poplar River First Nation.

SERDC Health is accredited by the Canadian Accreditation Council to provide exceptional 2nd level services to eight or more First Nations communities in Manitoba. We are community driven and seeking motivated individuals who are willing to learn and make a difference in First Nations health.

Conditions of Employment:

- Must produce a satisfactory Criminal Record Check (including Vulnerable Sector Search).
- Must produce a satisfactory Child Abuse Registry Check.
- Must produce a satisfactory Adult Abuse Registry Check.

Salary commensurate with experience.

SERDC recognizes the importance of building an exemplary service delivery organization. We are committed to employment equity, diversity, and inclusion, and are proud to support career opportunities for Indigenous peoples to reflect the communities we serve.

Preference will be given to qualified SERDC community members or First Nation applicants who voluntarily self-declare in their application.

***Reasonable accommodation is available upon the applicant's request. ***

We thank all applicants for their interest in this position; however, we will only be contacting candidates selected for interviews.

Closing Date: all applications must be received by **July 31st, 2026, at 4:00PM.**

How to Apply: Apply on our website and specify the position of interest <https://serdc.mb.ca/careers>.

Job Description

Job Title	Cultural Service Provider
Reports To	Children and Youth Program Manager
Division	Health Programs
Department	Children and Youth Programs

Job Purpose

Under the direction of the Child and Youth Program Manager and the day-to-day guidance of the Land Based Coordinator, the Cultural Service Provider will provide cultural support, traditional teachings, and community-based support to children and youth through the Off Reserve Jordan's Principle initiative.

Duties and Responsibilities

1. Program Administration

- Prepare activity reports and annual summary reports including briefing notes and literature reviews for the current year, or other reports as required.
- Coordinate and participate in all wellness annual conferences and gatherings.
- Monitor ongoing contact and interactions with Jordan's Principle families on a regular basis.
- Liaise with members of First Nations communities to promote cultural resources.

2. Community Engagement & Workshop Facilitation

- Develop and facilitate activities to encourage positive impact on physical, mental, spiritual and emotional health.
- Share traditional knowledge, cultural teachings and ceremonies that support the well-being of First Nations children and families.
- Participate in community events and program planning.
- Provide referrals and coordination to culturally appropriate services and resources.
- Build trusting relationships with children, youth and families.
- Participate in case planning as required to ensure services are being provided to children, youth and families.
- Build networks and effectively communicate with different stakeholders including Indigenous community members/governments, provincial and federal governments, and other relevant agencies.

3. Other related duties as assigned

Qualifications/Skills

Education

- Degree or diploma in social services, social work or native studies.
- Other certificate programs and experience will be considered.

Knowledge, Skills and Experience

- Knowledge of cultural practices, trauma informed care and lived experience is an asset.
- Knowledge of the legacy of residential schools, colonization, assimilation, and the impacts of such history on the overall health of individuals.
- Knowledge of truth and reconciliation and the 94 Calls to Action.
- Connections/networking with Indigenous organizations and communities (e.g. access to elders).
- Able to work in a multi-disciplinary environment with respect, professionalism, cooperation, sensitivity and cultural awareness.
- Able to take initiative and possess strong interpersonal and communication skills.
- Able to effectively communicate both verbally and in writing.
- Demonstrated highly effective project and financial management, prioritization, multi-tasking, and time management skills to meet deadlines.
- Proven team player.
- Able to travel extensively when required to isolated communities by aircraft, boat and winter road.
- Experience with Microsoft Office applications (i.e. Outlook, Word, Excel, PowerPoint, etc.) or an acceptable combination.
- Demonstrated proficiency in conducting individual/group counselling.
- Demonstrated problem identification and problem resolution skills.
- Ability to obtain and maintain a clear criminal record check with vulnerable sector search, child and adult abuse registry check.
- Possess a valid Class 5 driver's license with reliable vehicle.

DESIRED:

- Ability to communicate in a First Nations language(s) and/or previous exposure to First Nations communities and cultures would be considered an asset.
- Knowledge and experience in Anishinabe cultural teachings and ceremonies.
- Connections to Anishinabe Knowledge Keepers, spiritual elders and other cultural resources.
- Applied Suicide Intervention Skills Certification.
- Critical Incident Stress Management Certification.
- Mental Health First Aid Certificate.
- First Aid/CPR Certificate.

Working Conditions

- Willing and able to travel by all forms of transportation, to remote and northern First Nation communities in Manitoba.
- Working a standard work week.

- Additional hours beyond the standard regular hours of work may be required at times. Overnights may be a requirement on occasion.

Physical Requirements

- Overall, Strength Demands: Medium strength demands include exerting 20-50 pounds occasionally, 10-25 pounds at times, and or up to 10 pounds some of the time.
- Repetitive desk tasks in an at times fast paced/busy environment.
- Computer Equipment and Software: Computer, fax/copier machine, calculator, telephone, and scanner.
- Manual dexterity required to use desktop computer and peripherals.