Keewatinohk Inniniw Minoayawin Inc.
Northern Peoples' Wellness

Employment Opportunity

Project Manager: 1 Year Term (with the possibility of an extension)

Winnipeg, MB

Primarily office-based with periodic travel to community, regional, and partner sites

$100,000 to $120,000

Salary is commensurate with education and qualifications

The K.I.M. team invites applicants to apply for the following exciting opportunity!

Keewatinohk Inniniw Minoayawin Inc. is a First Nations-led health transformation organization supporting northern Manitoba First Nations in achieving health sovereignty, improving access to care, addressing gaps in services, and creating racism-free, equitable and culturally safe health systems.

Reporting to the Chief Operating Officer, the Project Manager oversees the planning, execution, monitoring, and completion of health-related projects that advance KIM's mission and strategic goals. The role collaborates closely with KIM's senior leadership, government partners, and First Nations to ensure projects are culturally safe, responsive, and results oriented. The ideal candidate brings project management expertise in Indigenous health or community services, demonstrates cultural humility, and shows a strong commitment to reconciliation and self-determination.

Qualified First Nation candidates will be given preference.

The Project Manager is responsible for:

- Lead the end-to-end delivery of assigned projects, including initiation, planning, execution, control, and closeout.
- Establish and manage project scope, schedules, budgets, and deliverables, ensuring alignment with organizational priorities.
- Develop and maintain project plans, schedules, and reporting frameworks to track progress, performance, and outcomes.
- Proactively identify, assess, and mitigate project risks and issues; escalate as needed to ensure timely resolution.
- Ensure compliance with funding agreements, regulatory requirements, and KIM policies across all project activities.
- Prepare clear, audience-appropriate reports, presentations, and communications for internal and external stakeholders, including leadership and partners.
- Build and sustain effective partnerships with government agencies, funding bodies, and health organizations to support project success.
- Engage First Nations leadership and community members to ensure projects are culturally safe and responsive to local priorities.
- Other duties as assigned.

Qualifications (Education, Experience and Skills):

- Education in health administration, Indigenous studies, or a related field.
- Project management experience, preferably in Indigenous health, community development, government, or non-profit settings.
- Knowledge of project management methodologies, tools, and best practices (PMP would be considered an asset).
- Continuous Improvement / Lean Six Sigma certification (would be considered an asset).
- Strong problem-solving, attention to detail, and the ability to manage multiple concurrent projects.
- Excellent written and verbal communication, including report writing and presentations.
- Proficiency with Microsoft 365 and commonly used project management software.
- Ability to work independently and collaboratively in a team-based environment.
- Knowledge of Indigenous governance, health funding agreements, and federal/provincial health frameworks is an asset.
- Lived or direct work experience with First Nations communities would be an asset.
- The ability to speak one of the northern First Nations languages is desirable.

The following are considered conditions of employment:

- Satisfactory criminal records, vulnerable persons, and child abuse registry checks will be required.
- Must be able to travel to First Nations communities and within Northern Manitoba on occasion with appropriate notice.
- Successful completion of Personal Health Information Act (PHIA) training will be required.
- Must be eligible to work in Canada.

This position is primarily office-based, with periodic travel to community, regional, and partner sites as project needs dictate. Typical office technology and tools are used daily, and the role requires tact and diplomacy across diverse cultural contexts, the ability to manage interruptions and shifting priorities, and occasionally working extended hours to meet deadlines.

For more information or to join our growing team of experts, please submit your resume and cover letter to Human Resources at hr@kimhealth.ca Applications will be accepted by email and will be reviewed on **December 14th, 2026, at 4:30pm. This opportunity will continue to remain open until filled.**

Established in December 2019, Keewatinohk Inniniw Minoayawin (K.I.M.) is a northern First Nations-led aggregate health organization that will work to transform health and wellness services and improve health outcomes for First Nations people. K.I.M. offers eligible employees a highly competitive and comprehensive benefits package, complemented by participation in the Healthcare Employees' Pension Plan (HEPP) — a defined benefit pension plan that provides predictable, secure monthly retirement income based on earnings and years of credited service, with employer-matched contributions.